

LYNDON CITY COUNCIL
ADJOURNED MEETING MINUTES OF
NOVEMBER 21, 2011

The Lyndon City Council met in adjourned session on Monday, November 21, 2011, 7:30 p.m., at City Hall.

Members Present: Wayne Howard, Kay Jones, Bill Patterson, and Brandon Smith (7:33)

Absent by Notification: Mayor Jeff Bronson

Absent: Doug Watson

Others Present: Kim Newman, City Administrator
Barbara Schattak, City Clerk
Dave Wilson, Maintenance Superintendent
Darrel Manning, Chief of Police/Zoning Administrator
Pat Walsh, City Attorney
Russell Swanson & Lou Wohletz, Rep. of the American Legion
Alan Brownback and Gina Tyrell
Steve & Shelley Zerr
Tom Stechmann, Utility Service

1. CALL TO ORDER: Council President Kay Jones called the meeting to order.
2. ROLL CALL: The City Clerk called roll of the city council; all members were present with the exception of Mayor Bronson who was absent by notification and Watson.
3. ADOPTION OF MINUTES OF PREVIOUS MEETING: A motion was made by Patterson to approve the regular meeting minutes of November 7, 2011 as presented. Smith seconded the motion, which carried.
4. CORRESPONDENCE TO COUNCIL: The City Clerk presented a thank you note from the Lyndon United Methodist Church Preschool for allowing the children to trick or treat at City Hall in their costumes.
5. CITIZEN'S STATEMENTS AND PETITIONS: Lou Thomas and Russell Swanson gave an update of activity at the American Legion. It was noted they are having garage sales to continue raising funds and appreciate the donation from the City earlier in the year. The roof has been repaired and they are starting to work on the interior of the building. After further discussion, it was agreed Legion representatives will come back in 6 months to give another update.
6. UNFINISHED BUSINESS:
 - a) TOM STECHMANN, UTILITY SERVICES - PRESENTATION ON WATER TOWER INSPECTION & MAINT. PROGRAM - Mr. Stechmann gave a power point presentation of the cleaning and inspection of the water tower. It was noted there are areas of rust

needing to be cleaned and painted on the outside as well as a few areas on the inside of the tank, however, the water tower is still performing well. A presentation of Utility Service maintenance program was presented which would get the tower inspected every year and cleaned every other year. After some discussion, Mr. Stechmann was asked to provide the City with a written proposal. The matter was tabled.

- b) PARKING IN THE 100 BLOCK OF WEST 6TH STREET: The Council President opened the discussion by stating Mr. Winsky is very opposed to the parallel parking along the south side of his business. Each council member was given copies of the last two building permits for Terry's Service as well as minutes of the July 11, 2007 meeting of the Planning & Zoning Committee regarding his property. After discussion of the matter, the Chief of Police was asked to review the entire block and report back at the next meeting. The matter was tabled.
- c) BROWNBACK AND TYRELL WATER LINE: Alan Brownback and Gina Tyrell returned to discuss their possible water line and easements across their properties. Both stated they feel the district they are on now is in better shape and may not need to have a separate water line at this time. Both stated they are willing to give easements but not blanket easements and also stipulated the City take over the existing private water line. After discussing the matter further, no action was taken.

7. NEW BUSINESS: None

8. STAFF REPORTS

- a) The Police Department gave each council member a police activity report.
 - b) Each council member received an activity report from maintenance. It was noted the new sirens would be installed and tested the week of November 28th. The City Clerk reported a notice was posted in the local paper. Staff was asked to post notices at some of the local business as well.
9. The City Clerk gave an activity report of office activity. Council was reminded of the Christmas Parade to be held on December 3rd as well as vendors, Santa and the Mason's chili cook-off at the Community Center. Smith asked if the Christmas parade route had been called in to the State; it was noted it had.
10. COUNCIL COMMENTS: Smith suggested in regards to the American Legion, if they have any promotions or events, it would be nice for the City to help them.

Smith felt it didn't look well upon the City to go from 20 parking spots to 9 on West 6th Street.

Patterson inquired if the City could voice concerns regarding the mail not being delivered until after lunch. After some discussion, the City Administrator will write a letter to the Post Office about the problem.

Patterson reminded council members to think of when they would like to hold the last meeting of December.

Patterson reported to the Maintenance Superintendent of the dip in East 7th Street and asked what can be done with it; the dip will be patched again and will be looked at when streets are repaired again.

Maintenance Superintendent reported he has looked at the water tower contract, even though it is quite expensive, council should seriously look into it. Council was also reminded a decision needs to be made about the old standpipes. It was noted the county shop and fire department have antennas on the pipes.

11. EXECUTIVE SESSION: At 9:17 p.m. a motion was made by Patterson to recess to executive session for 5 minutes to discuss a personnel matter. Smith seconded the motion, which carried. The governing body reconvened at 9:22 p.m. No action was taken.

After the executive session the City Administrator went on record to state her appreciation and thanks to city staff for the running of day to day city business during her absence. Council was also thanked for the patience during her absence.

12. ADJOURNMENT: At 9:26 p.m. a motion was made by Howard to adjourn to a regular meeting on Monday, December 5, 2011 at 7:30 p.m. Smith seconded the meeting, which carried.

A handwritten signature in cursive script that reads "Barbara Schattak".

Barbara Schattak
City Clerk